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Preparing Your Cartons

1. Use heavy-duty packing tape to secure the bottom of each carton.
 2. Never just fold the bottoms of cartons; as soon as you lift the carton up you will find your valuables spilling out all over the floor.
 3. Small flaps should be folded in on the bottom inside, with the larger flaps folded in on the bottom outside.
 4. Run the packing tape centre vertical of the upright carton, approximately five inches from the bottom. From this point keep running the tape along the joining seam of the two folded larger bottom flaps, then up approx 12-13cm vertically of the upright carton on the opposite starting side.
 5. Once your carton has been set up, cover the base of the inside of the carton with butcher's paper scrunched up or linen. (This will create a cushioning effect.) This will protect your valuables much the same way as a shock absorber operates in a motor vehicle.
 6. Plan the items to be packed.
- Once this is complete, you can then start packing your valuables